



Office of the Administrative Director – Financial Services Department

THE JUDICIARY • STATE OF HAWAII • 1111 ALAKEA STREET, 6TH FLOOR • HONOLULU, HAWAII 96813-2807
TELEPHONE (808) 538-5800 • FAX (808) 538-5802

Rodney A. Maile
ADMINISTRATIVE DIRECTOR


Terri L. Gearon
FINANCIAL SERVICES DIRECTOR

Brandon M. Kimura
DEPUTY ADMINISTRATIVE DIRECTOR

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MEMORANDUM

TO WHOM IT MAY CONCERN:

FROM: Terri Gearon, Financial Services Director 

SUBJECT: **ADDENDUM NO. 3, REQUEST FOR PROPOSALS NO. J24016**
Domestic Violence Intervention Services for Adult Client Services,
Fifth Circuit, The Judiciary, State of Hawaii

Transmitted herewith for your review is one copy of Addendum No. 3, and is hereby made a part of Request for Proposals J24016 for the above-mentioned solicitation, and shall govern the work taking precedence over previously issued specifications governing the items mentioned.

ADDENDUM NO. 3
REQUEST FOR PROPOSALS NO. J24016
To Provide Domestic Violence Intervention Services for Adult Client Services,
Fifth Circuit, The Judiciary, State of Hawaii

The items listed hereunder are hereby made a part of Request for Proposals No. J24016 for the above-mentioned solicitation, and shall govern the work taking precedence over previously issued specifications governing the items mentioned.

Amend RFP J24016 as follows:

1. Replace Section 2.3.3 Scope of Work, Section A. Service Activities (Minimum and/or mandatory tasks and responsibilities) in its entirety to read as follows:

Applicant to provide curriculum that will be used in the following service activities that will be reflective of the use of evidence based, best practices. The Fifth Circuit Court reserves the right to purchase only a component of any listed service activity based on availability of funds and need.

2. Replace Section 2.3.3 Scope of Work, Section A, #1 in its entirety to read as follows:

1. Adult Domestic Violence Intervention Programs (DVI). -“specific domestic violence intervention services must follow the guidelines of the current standards for Hawaii Domestic violence intervention programs”. All DVI programs must utilize recognized effective “best-practice” interventions based on current knowledge and research, and be presented in culturally appropriate and gender relevant ways. Applicant must demonstrate how their services are trauma informed as well as gender, culturally and LGBTQ+ responsive. Services should include but not be limited to providing offenders with the knowledge and skills needed to prevent further battering, and to offer alternative cognitive-behavioral skills training that will strengthen their ability to make different behavioral choices and take responsibility for their battering. Additionally, a client centered approach aimed at strengthening personal motivation and commitment to change, such as Motivational Interviewing should be used at all points of the program process. The proposed services must describe how identification of criminogenic risk needs will be made, and addressed in the curriculum. Batterer groups should ideally have no more than 8 to 10 participants per facilitator (unless otherwise designated or approved by the Fifth Circuit Court and be led by facilitators of each gender. All DVI’s must include a component to address the safety of the victim. This must include an assessment of risk, with appropriate action to be taken based on such assessment, and victim contact, for the purpose of providing program information, enhancing victim safety, and referral to victim support and other services, as needed.

END OF ADDENDUM NO. 3